

Deer Creek Christian School
Financial Policy
(revised 6/10/09)

Book and Material Fees: An annual fee will be charged for each student to cover the costs of classroom textbooks and materials. The amount will be based upon the school's cost for textbooks and materials used by students. The book and materials fee is required to be paid by July 1. Book and materials fees are not refundable.

Late Pick-Up Fees: All students must be picked up within ten minutes of the end of their school day or after-school activity. Students remaining after the ten minutes will be sent to after care and assessed the after school care fee.

Application Fee: New students applying to DCCS will be charged a non-refundable \$50.00 Application and Test Fee. Students applying for admission in kindergarten through eighth grade will be given an entrance exam. Applicants will be prioritized according to the date and time of the submission of the completed application and paid application fee. Applicants will have thirty days to complete and return the remaining application documents. If all documents are not received within the thirty days, the applicant will be moved to the bottom of the applicant list.

Registration Fee: Each student registering for enrollment at DCCS will pay a \$200.00 non-refundable registration fee. Registration fees are payable annually and due at the time of registration. If the first tuition payment is not paid when due, the student will lose their reserved place in the classroom. Returning students registering late during open registration must pay the \$200.00 registration fee to be put on the waiting list.

Student Activity Costs: All student activities are paid by students participating in the activity.

Tuition Discounts: Families paying tuition in full by August 1st will receive a 2 % discount. When a family has four children currently enrolled at DCCS, tuition will be free for the youngest student. All students must reside in the same household, and the family will not be allowed any other discounts including, but not limited to, the discount for paying tuition in full before August 1, and/or the discount for the third child enrolled.

When a family has three children currently enrolled at DCCS, tuition for the youngest child will be discounted by 10%. All students must reside in the same household, and the family will not be allowed any other discounts including, but not limited to, the discount for paying tuition in full before August 1.

Tuition Payments: All tuition payments are due on the first day of the month. Payments received after the tenth of the month (or the next school day if the tenth falls on a weekend or holiday), will be assessed a 10% late fee. Any check returned to DCCS for any reason will result in a charge of \$25.00. Report cards, transcripts, and diplomas will be held if there is an outstanding balance. No student with an outstanding balance will graduate from the school without the consent of the Board. Payments not received in full within 45 days of the due date, may result in the student being removed from the school. All accounts must be paid in full before a student can re-enter.

Tuition Refunds: A two week notice is required for any student withdrawing from DCCS. Student's who withdraw before the first day of school will be refunded 50% of the August payment. If a student withdraws after the first day of school, no refund of the August payment will be given. For withdrawal between the 1st and 15th of any month, a 50% refund will be given. For withdrawal between the 16th and the end of the month, no refund for that month will be given.

NSF Checks: After 2 NSF checks, all accounts must be paid by cash or money order.

I have read and understand the policy listed above. I agree to abide by this policy.
Parent Signature: _____ Date: _____